

CITY OF FORT BRAGG
COMMUNITY DEVELOPMENT DEPARTMENT
416 North Franklin Street
Fort Bragg, CA 95437
Tel: (707) 961-2827
Fax: (707) 961-2802
<http://city.fortbragg.com>



Case No(s) _____
Date Filed _____
Fee _____
Received by _____

Office Use Only – October 2024

LIMITED TERM PERMIT APPLICATION FORM

A Limited Term Permit (LTP) may be issued to authorize temporary activities such as location filming, seasonal sale lots, off-site construction yards, model homes, real estate offices, occupancy during construction, work trailers, and certain other structures. Special requirements of each are described in the Inland (ILUDC §18.71.030) and Coastal (CLUDC §17.71.030) land use codes. All applications are reviewed by the Technical Advisory Committee (Municipal Code §2.30.070).

Please complete this application thoroughly and accurately, and attach the required exhibits as indicated on page two. Incomplete applications will not be processed. Complete applications should be submitted to the City of Fort Bragg Community Development Department six (6) weeks in advance, and no more than four (4) months before the event.

APPLICANT

Name: _____

Mailing Address: _____ Phone: _____

City: _____ State: _____ Zip Code: _____ Email: _____

PROPERTY OWNER

Name: _____

Mailing Address: _____ Phone: _____

City: _____ State: _____ Zip Code: _____ Email: _____

AGENT

Name: _____

Mailing Address: _____ Phone: _____

City: _____ State: _____ Zip Code: _____ Email: _____

STREET ADDRESS OF PROJECT _____

ASSESSOR'S PARCEL NUMBER(S) _____

EVENT DESCRIPTION Please include time(s), date(s), number of attendees

REQUIRED EXHIBITS INCLUDE (but are not limited to):

- Detailed Site Plan
- Parking Plan (if applicable)
- Proof of Liability Insurance
 - Proof of liability insurance with the City of Fort Bragg specifically named as "additionally insured" by policy endorsement must be submitted to the City Clerk prior to issuance of an LTP. A copy of the

"Policy Endorsement" must also be submitted with the Certificate of Insurance. The City of Fort Bragg Insurance Matrix sets forth the following General Liability Coverage

- (\$M) (Occurrence/Aggregate):
- •Special Events Minor \$1/2M
- •Special Events Major \$2/4M
- •Parades & Street Closures \$2/4M
- •Film Permits Minor \$1/2M
- •Film Permits Major \$2/4M

CERTIFICATION

I hereby certify that I have read this completed application and that, to the best of my knowledge, the information in this application and all attachments is complete and accurate. I understand that failure to provide requested information or misstatements submitted in support of the application shall be grounds for either refusing to accept the application, for denying the permit, for suspending or revoking a permit issued on the basis of such misrepresentations, or for seeking of such further relief as may seem proper to the City.

Signature of Applicant/Agent

Date

Signature of Property Owner

Date

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

Ordinance No. 771, adopted by the Fort Bragg City Council on September 26, 1994, requires applicants for discretionary land use approvals to sign the following Indemnification Agreement. Failure to sign this agreement will result in the application being considered incomplete and withheld from further processing.

As part of this application, the applicant agrees to defend, indemnify, release and hold harmless the City of Fort Bragg, its agents, officers, attorneys, employees, boards and commissions, as more particularly set forth in Fort Bragg Municipal Code Chapters 17.70.060 and 18.70.060 from any claim, action or proceeding brought against any of the foregoing individuals or entities, the purpose of which is to attach, set aside, void or annul the approval of this application or adoption of the environmental document which accompanies it. The indemnification shall include, but not be limited to, damages, costs, expenses, attorneys fees, or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of this application, whether or not there is concurrent, passive [or active], but not sole, negligence on the part of the City, its agents, officers, attorneys, employees, boards and commissions.

Signature of Applicant

Date

SITE VIEW AUTHORIZATION

I hereby grant permission for City staff and hearing bodies to enter upon and site view the premises for which this application is made in order to obtain information necessary for the preparation of required reports and render its decision.

Property Owner/Authorized Agent

Date

*NOTE: If signed by agent, **owner** must sign "Authorization of Agent" below.*

AUTHORIZATION OF AGENT

I hereby authorize _____ to act as my representative and to bind me in all matters concerning this application.

Property Owner

Date